



Norwalk Community College

188 Richards Avenue
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**NORWALK COMMUNITY COLLEGE
ANNOUNCEMENT OF ANTICIPATED POSITION OPENING**

Date posted: February 1, 2016

OPEN TO: Public

POSITION: Qualified Craft Worker (HVACR)

DEPARTMENT: Facilities

CLOSING DATE: March 1, 2016

QUALIFICATIONS:

Considerable knowledge of and ability to apply standard tools, materials, methods and practices of the particular trade; interpersonal skills; oral and written communication skills; ability to read and interpret blueprints, prepare estimates and keep shop records; and some ability to utilize computer software. **EXPERIENCE AND TRAINING REQUIREMENTS: General Experience:** Four (4) years' experience in Heating, Ventilation, Air Conditioning & Refrigeration (HVACR). **Special Experience:** Two (2) years of the General Experience must have been performing skilled trade functions in the HVAC craft. For state employees, the Special Experience will be interpreted at the level of Skilled Maintainer or Department of Transportation Maintainer 2. Housekeeping, custodial and food services duties will not be considered a qualifying experience.

DUTIES:

Performs highly skilled tasks in accordance with standard trade practices and codes on air systems used in heating, ventilating and refrigeration; operates, maintains, repairs, installs, modifies and assembles air conditioning and refrigeration equipment and systems which may use hot water or steam for heating, freon or chilled water for air cooling means and air or water for condenser means; determines required heating and cooling capacity of units needed for small areas; uses and interprets a psychometric chart; controls and measures air flow, room air changes and room pressurizing; monitors computerized control systems; performs minor tests for fuel specific gravity and gas leaks; adds water treatment chemicals to boilers; may install, modify, repair and assemble electrical or pneumatic controls for this type of equipment; may inspect and repair pumps and piping fed by main system at various locations; may remove pipe insulation materials associated with repair of pipes and fittings using OSHA approved methods.

PHYSICAL REQUIREMENTS: Must have adequate physical strength, stamina, physical agility and visual and auditory acuity and must maintain such physical fitness as to be able to perform the duties. A physical examination may be required.

WORKING CONDITIONS:

Incumbents in this class may be required to lift moderate to heavy weights and to use protective equipment such as respirators and safety goggles; and may be exposed to risk of injury from equipment, extreme weather conditions and/or environmental conditions.

The appointing authority may require completion of an asbestos removal program consistent with EPA guidelines for operations and maintenance during employment in this class. Incumbents may be required to use protective equipment such as respirators and safety goggles.

HOURS: Full time, 37.5 hours per week

MINIMUM SALARY: \$24.97 hour plus full benefits

APPLY TO: www.norwalk.edu/jobs

This position will be filled in accordance with State policies and procedures and established reemployment, transfer, promotion and SEBAC employment obligations.

Norwalk Community College does not discriminate on the basis of race, color, religious creed, age, sex, national origin, marital status, ancestry, present or past history of mental disorder, learning disability or physical disability, sexual orientation, gender identity and expression or genetic information in its programs and activities. In addition, the college does not discriminate in employment on the basis of veteran status or criminal record. The following person(s) has been designated to handle inquiries regarding the nondiscrimination policies: Cheryl DeVonish, Title IX Coordinator, cdevonish@norwalk.edu 203/857-7016 and Fran Apfel, 504/ADA Coordinator, fapfel@norwalk.edu 203/857-7192. Norwalk Community College, 188 Richards Avenue, Norwalk, CT 06854

Norwalk Community College is an affirmative action/equal opportunity employer. M/F. Protected group members are encouraged to apply.

All employment, if offered, is contingent upon proof of citizenship of eligibility under requirements of the Immigration Reform and Control Act (IRCA) and a background screening.